



DR. KIRAN C. PATEL  
HIGH SCHOOL

### Board Meeting Minutes

**Location:** Virtual Meeting: <https://us02web.zoom.us/j/81596681096>

**Date/Time:** Monday, May 11, 2020 @ 5:30 PM

#### Vision

Patel Institute for Innovation will be a model for transformative teaching and learning, demonstrating methods and techniques that are replicated in high quality public high schools across the state and the nation.

#### Mission

The mission of Patel Institute for Innovation is to educate, inspire, and empower students by providing a mutually transformative educational environment that integrates 21<sup>st</sup> century knowledge and skills with personalized and innovative instruction, school/community partnerships, and a focus on social responsibility and leadership.

#### Attendees

*Board:* Kavita Jain, Jim Ake, Ray Jacobs, Jenny Zheng

*Foundation Member:* Ash Bagdy

*Staff:* Marlee Strawn, Celina Street, Amy Incaprerera

*Public:* No members of the public present

#### Agenda

1. **Call to Order @ 5:33 pm**
2. **Approval of Minutes (2 min)**  
*Motion: I move to approve the minutes from April 13, 2020*  
*Moved: KJ; Second: JZ; Motion Approved*
3. **Proposed Changes to the Agenda**
4. **Public Comments on Agenda Items - Limited to 3 minutes**
5. **Reports**
  - a. **Principal Report** (Attachment A - 10 minutes): Link Here: <https://docs.google.com/presentation/d/1dnf0LzBrZddxoJgVfUDtPX3z3-sBDRGkq19hnN0cox8/edit?usp=sharing>
  - b. **Consultant Report** (Attachment B - 5 minutes)
  - c. **Financial Report - Monthly Statement** (Attachment C - 5 minutes)
  - d. **Advancement Committee Updates**
    - i. **Giving Campaign Idea:**  
[https://docs.google.com/document/d/1-zGjpk\\_Khz\\_Oou4rpbz3SVm-Kn2AduwQrXaMbiGTrQ/edit?usp=sharing](https://docs.google.com/document/d/1-zGjpk_Khz_Oou4rpbz3SVm-Kn2AduwQrXaMbiGTrQ/edit?usp=sharing)
6. **Consent Agenda**

- a. Select Financial Audit Company using Rubric

*Motion: I move to approve the selection of King & Walker for the audit company.*

*Moved: KJ; Second: RJ; Motion Approved*

7. **New Business**

- a. Discussion of 2020-2021 Budget  
Will be on consent agenda next month.
- b. Discussion of Elevator Service Agreement  
Element recommends competitor quote for service.
- c. Discussion of CSP Remaining Funds  
Need to figure if funds can be used for technology. Marlee with talk with Christy for guidance.
- d. Discussion of Technology Quote  
Need new Chromebook and laptops for new teachers.
- e. Discussion of HVAC Agreement  
Recommend to stay with current agreement.
- f. Discussion of Gym Floor Refinishing  
Element does not recommend refinishing this year.

8. **Public Comments on Any Additional Topics - Limited to 3 minutes**

9. **Adjourn @ 6:32 pm**

Next Meeting: Monday, June 08, 2020 @ 5:30PM