

Minutes

Dr. Kiran C. Patel High School

Location: Holiday Inn Express 8310 Galbraith Rd. Tampa, FL 33647 (Conf. room)

Date/Time: Monday, September 10, 2018 5:30PM

Vision

Patel Institute for Innovation will be a model for transformative teaching and learning, demonstrating methods and techniques that are replicated in high quality public high schools across the state and the nation.

Mission

The mission of Patel Institute for Innovation is to educate, inspire, and empower students by providing a mutually transformative educational environment that integrates 21st century knowledge and skills with personalized and innovative instruction, school/community partnerships, and a focus on social responsibility and leadership.

Board Members Present: *Kavita Jain, Mo Kasity, Ray Jacobs. Jeff Mitchell was late, arrived at 5:50PM.*

Staff Present: *Christy Noe, Ash Bagdy was late, arrived at 5:50PM.*

Agenda

1. Call to Order

Meeting was called to order by KJ at 5:40PM.

2. Approval of Minutes (2 min)

Motion: I move to approve the minutes from August 13, 2018.

Motion: MK, Second: RJ, Motion passed.

3. Proposed Changes to the Agenda- KJ moved to rearrange order of agenda to allow Ash and Jeff time to get to meeting to give report. Moved Committee Reports to after New Business.

4. Public Comment on Agenda Item -Public comments are limited to 3 minutes.

5. Consent Agenda

6. Committee Reports

- a. Facility Report/Update- Ash (5 min)

Facility process is moving along, Element is in Due Diligence phase, will have comprehensive update on Oct. 15th.

- b. Consultant Report -Christy (10 min) (**Attachment A**)

7. Old Business

- a. Website/Branding and Marketing update- Christy and Ray (10 min) (**Attachment B**)

b. Bank Account- Ash (5 min)

Bank account will be opened within a week. Thinking of using Bank of America.

8. New Business

a. Website Content – Christy (5 min) (**Attachment C**)

Provided to Ray and Mo, they are going to get website up before CSP capacity interview. Working with Julie and Shoot to Thrill Media.

b. Fingerprinting requirements- Christy (3 min)

Spoke with Jenna and fingerprints don't get done until Principal is hired.

c. FF&E List- Christy- (10 min) (**Attachment D,E**)

Got floorplan from Element and am gathering quotes from 3-4 furniture vendors on furniture.

d. Hillsborough County Facility Reporting Requirements- Christy-(5 min) (**Attachment F,G**)

8. Adjourn

Next Meeting: Monday, October 8, 2018 @ 5:30PM.