

Meeting Minutes

Dr. Kiran C. Patel High School

Location: Holiday Inn Express 8310 Galbraith Rd. Tampa, FL 33647 (Conf. room)

Date/Time: Monday, October 8, 2018 5:30PM

Members Present: Kavia Jain, Mo Kastity, Jeffrey Mitchell, Ray Jacobs

Staff Present: Ash Bagody, Christy Noe

Vision

Patel Institute for Innovation will be a model for transformative teaching and learning, demonstrating methods and techniques that are replicated in high quality public high schools across the state and the nation.

Mission

The mission of Patel Institute for Innovation is to educate, inspire, and empower students by providing a mutually transformative educational environment that integrates 21st century knowledge and skills with personalized and innovative instruction, school/community partnerships, and a focus on social responsibility and leadership.

Agenda

1. Call to Order

The meeting was called to order at 5:38PM by Chair Kavita Jain.

2. Approval of Minutes (2 min)

Motion: I move to approve the minutes from September 10, 2018.

Motion: MK, Second: JM, Motion Carried.

3. Proposed Changes to the Agenda

None.

4. Public Comment on Agenda Item -Public comments are limited to 3 minutes.

5. Consent Agenda

6. Committee Reports

a. Facility Report/Update- Ash (5 min)

Everything is moving as planned. We have a floorplan, and they are finishing the due diligence on site. Anticipate breaking ground late Dec. early Jan. This allows for adequate time for completion on July 1.

b. Consultant Report -Christy (10 min) (Attachment A)

Worked with Ray and Mo on the website, starting to get quotes for FF&E, working on finalizing the Principal job description, finalizing marketing plan/table/timeline. Will create list of schools to call and see about attending "High School" information night.

7. Old Business

- a. Website Update- Christy and Ray (10 min)

Christy and Ray worked together on website. It is up. www.patelhighschool.org Working on contacting Lotterease for student enrollment process.

- b. CSP Grant Update- Christy (5 min)

Discussion of CSP Interview. Team thinks it went well. FLDOE will be sending out Stage II invitations week of October 15th. Will have until Nov. 30 to complete budget, etc.

8. New Business

- a. Resignation of Spero Demetrides – (**Attachment B**)

Motion: I move to accept the resignation of Spero Demetrides as board member and treasurer.

Motion: JM, Second: MK, Motion Carried.

- b. Election/Appointment of new Treasurer.

Motion: I move to appoint Jeff Mitchell for the office of Treasurer and to replace Spero Demetrides who was the treasurer.

Motion: KJ, Second: RJ. Motion Carried.

Clarification- Since we are removing Sperro D. and adding Jeffrey Mitchell, we need to remove SD from the bank account and add Jeffrey Mitchell.

- b. Nominating Committee procedures on replacing a board member. -Christy and Kavita (5 min) (**Attachment C**)

- c. Marketing Plan - Christy (10 min) (**Attachment D**)

Action Item: Identify locations and dates to conduct Town Hall Meetings.

- d. Principal Search- Christy (10 min)

8. Adjourn

Meeting was adjourned at 6:52PM.

Next Meeting: Monday, November12, 2018 @ 5:30PM.